

Policy & Government Affairs Internship

The Alliance for Climate Transition

Fall 2025

Organizational Overview

The Alliance for Climate Transition (ACT, formerly the Northeast Clean Energy Council) leads the just, equitable, and rapid transition to a clean energy future and a diverse climate economy. ACT is the only organization in the Northeast that covers all of the clean energy market segments, representing the business perspectives of investors and clean energy companies across every stage of development. ACT members span the broad spectrum of the clean energy industry, including clean transportation, energy efficiency, wind, solar, energy storage, microgrids, fuel cells, and advanced and “smart” technologies.

ACT includes the ACT Council (a nonprofit business member organization) and ACT Institute (a nonprofit focused on industry research, innovation, policy development and communications initiatives). ACT brings together business leaders and key stakeholders to engage in influential policy discussions and business initiatives while building connections that propel the clean energy industry forward.

ACT is the lead voice for hundreds of clean energy companies across the Northeast, influencing the energy policy agenda and growing the clean energy economy. ACT’s Policy and Government Affairs team works to influence the energy policy agenda to support the mission of the ACT and the business objectives of ACT members, as well as to highlight the benefits of clean energy to the citizens, businesses, and industry of New England.

ACT is committed to providing an inclusive and supportive work environment. We celebrate and embrace diversity among our staff and network, and work hard to create a team atmosphere based on mutual respect. Our staff is hard-working and team-oriented.

POSITION BACKGROUND

Public policies are major drivers for the clean energy industry, which operates in the context of a highly regulated environment. The six New England states and New York have implemented a portfolio of clean energy policies and a diverse set of nation-leading programs that have both near- and long-term impacts on the acceleration of regional clean energy companies and jobs, and the adoption of clean energy solutions to energy and environmental concerns, including energy costs, energy source diversity, energy security, and reduction in greenhouse gas (GHG) and other emissions.

POSITION DESCRIPTION

ACT is seeking a policy intern to support the Policy and Government Affairs team. Reporting directly to the Director of Public Policy, the policy intern will be responsible for supporting ACT’s policy development and policy advocacy efforts across the Northeast. Responsibilities include but are not limited to:

- Literature review, policy research, and preliminary policy analysis
- Regulatory and legislative bill tracking and preparation of summary reports
- Communications and logistical support to the Policy Committee and Working Groups
- Drafting of letters, memoranda, reports, blogs, and presentations
- Administrative and support to the Vice President and Policy and Government Affairs team
- Attending events and webinars, by ACT and external organizations
- Students with energy and environmental policy, economics and planning concentrations are highly encouraged to apply

QUALIFICATIONS

Qualified candidates should:

- Have a keen interest in energy issues
- Have strong written and oral communication skills
- Demonstrate strong analytical capabilities
- Be able to work independently, with initial guidance
- Be flexible
- Be able to tackle multiple assignments simultaneously or long in depth projects
- Pay close attention to detail
- Demonstrate leadership capabilities

This internship is a tremendous opportunity to work with seasoned energy policy experts and provides exposure to some of the most successful and rapidly growing businesses in the clean energy industry in the Northeast and nationally.

The policy internship is part-time (max 20 hours per week) and will work mostly remotely, with opportunities to visit ACT's Boston area office, in alignment with ACT's organizational policies. The intern will work with the Policy and Government Affairs team, which includes ACT's President, the Vice President, Director of Public Policy, and Legislative and Regulatory Analyst.

APPLICATION STEPS

Applicants must be eligible under the RI Clean Energy Internship Program and should submit their application through the [Internships Board](#). Please include your resume, cover letter indicating your interest and explaining how your skills will support ACT, and a short writing sample.